

HEATON SPORTS CLUB

MISSING CHILD POLICY

The club is fully committed to ensure the safety of children and in the event of a missing child they can be found in an effective way.

In the event of a missing child :

- team manager is to ensure that other children in their care are looked after appropriately whilst they organise a search for the child concerned;
- inform the child's parent/carer
- the child may contact the parent and it is necessary that they keep the club updated;
- organise all available responsible adults by areas to be searched;
- search area where child has gone missing – changing rooms, toilets, club premises, etc;
- request all those searching to report back to nominated adult at a specific time and place;
- a nominated adult is to remain at a specified place, take note including detailed description of the child, including clothing, when and where last seen;
- if this search is unsuccessful, the Police are to be informed – no later than 20 minutes after the disappearance;
- the club will follow Police guidance thereafter;
- if child is located, ensure that the adults involved are informed – parents, search and Police.

All missing incidents to be reported at the earliest opportunity to the Child Welfare Officer or Deputy – details of whom are on the club noticeboard, who in turn informs the ECB Child Protection Officer.

All parents/carers must be made aware of this Policy.

This policy is fully supported by the Club Committee officers who are responsible for the implementation of the policy.

The club will review this policy periodically in consultation with ECB Safe hands Policy.